



P.O. Box 1209
Seattle, Washington 98111
www.portseattle.org
206.787.3000

APPROVED MINUTES COMMISSION STUDY SESSION JULY 26, 2016

The Port of Seattle Commission met in a study session, Tuesday, July 26, 2016, in the Seoul Conference Room at Seattle-Tacoma International Airport, Seattle, Washington. Commissioners Albro, Creighton, and Felleman were present. Commissioners Bowman and Gregoire were absent.

1. CALL TO ORDER

The meeting was called to order at 12:10 p.m. by Commission President John Creighton.

2. EXECUTIVE SESSION pursuant to RCW 42.30.110

The public meeting was immediately recessed to an executive session estimated to last 60 minutes to discuss one matter relating to performance of a public employee. Following the executive session, which lasted approximately 80 minutes, the public meeting reconvened at 1:28 p.m.

3. LONG RANGE PLAN DISCUSSION

Presentation document(s) included a Commission agenda [memorandum](#) and [presentation slides](#).

Presenter(s): Dave Caplan, Senior Director, Strategic Initiatives, and Bea Querido Rico, Strategic Planning Program Manager, Strategic Initiatives.

The draft Port Long Range Plan was presented, and Commissioners provided feedback, including guidance regarding incorporation of Century Agenda goals into day-to-day Port operations. Commissioners emphasized that the document is a valuable tool for illustrating to the public how the Port intends to accomplish its goals. Therefore, messages should be presented clearly, with effective use of infographics and photos.

The Long Range Plan includes five High Performance Organization objectives, which align with the Century Agenda. The final document will clearly explain the relationship between these objectives and Century Agenda goals.

Regarding monitoring progress on the Long Range Plan, Commissioners suggested a mechanism for periodic revision. Ms. Rico noted that there will be a dashboard, reviewed twice a year, and updated monthly.

ADJOURNMENT

The meeting adjourned at 2:48 p.m. due to loss of a quorum. However, the following remaining updates were delivered to staff, visitors, and Commissioners Albro and Creighton:

**PORT COMMISSION STUDY SESSION MINUTES
TUESDAY, JULY 26, 2016**

Page 2 of 2

- Procurement Excellence Project Update
- Real Estate Plan Update
- Announcements

A digital recording of these presentations and discussions is available online.

Stephanie Bowman
Secretary

Minutes approved: October 10, 2016.